



Southern Motorcycle Advanced Rider Training

Minutes of an

Annual General Meeting

of

RoSPA Southern Motorcycle Advanced Rider Training
(RoSPA SMART)

at

Southgate West Community Centre
Ditchling Hill
Southgate
Crawley
West Sussex
RH11 8QL

on

Thursday 31st October 2013 at 7.40 pm

Agenda.

1. Apologies for absence.
2. Agree the minutes of last AGM.
3. Report by the Chairman.
4. Report by the Treasurer and presentation of the accounts.
5. Report by the Membership Secretary.
6. Report by the Chief Instructor.
7. Election of officers.
8. Any other business.
9. Close of meeting.

Meeting opened by the Secretary at 7.40 pm.

Apologies for absence

Apologies were received from the following members:

Ian McRae, Tim Benians, Paul Osbourne, Alan Stephenson, Simon Osborn, Peter Ross, Peter Marshall, Ted Edwards, Roger Manning and Greer Avery.

19 members were in attendance on the evening.

Minutes of last AGM agreed

The minutes of the last AGM were read and agreed (Proposed by Tim Bird and seconded by Andrew Adams).

Report by the Chairman (Mark Kennedy)

Mark Kennedy started by thanking everyone for turning up.

As had been mentioned in the AGM notification, he was stepping down as Chairman and Tony Gillingwater would be taking over.

Mark thanked the present committee and he also wanted to thank everyone for their support over the last four and a half years.

During the last year Mark reported that there were very successful Wizzes to Ardennes, Black Forest and Wales and the introduction of the Silver to Gold training course which proved a success.

Report by the Treasurer (Owen Evans) and presentation of the accounts

Owen issued printed hand outs showing the accounts and annual report for the year ended 31st September 2013.

Robin Brown said that we have too much money. When we split from the car group we started with approximately £5,000. We need to think what we want to achieve as a charity. Owen said that we are making money even though we are trying to use it but we have no ideas. Even the Rental costs have increased as we are no longer on reduced rates due to our funds.

Godfrey Town asked how successful and what where the costs behinds was the Silver Rider course. Owen said that the costs have not been recorded separately, but the course was of great value.

Andrew Adams suggested waiving membership fees for active instructors. Owen pointed out that this would not reduce income greatly and Robin said that there would need to be clarification of "active". Godfrey suggested ceasing membership altogether, but Owen pointed out that we have difficulties with too many members and not enough instructors at the moment as it.

There being no further questions, Sue Manning proposed the adoption of the accounts and these were seconded by Mark Kennedy.

Report by the Membership Secretary (Sue Manning)

Sue gave the following report:

Current Membership is 292 with 3 life members, an increase of 2 from last year.

Sue mentioned that a card machine has been purchased to create membership cards. A presentation was made to Mark Kennedy with the first membership card.

Sue said that when a member got their first Gold pass, they were given a badge and card.

Since Sue had taken on the allocations, she has reverted to a basic system and is checking the status of the members (ie if they are active or not).

Sue ran through the joining procedure for the group.

There are currently 103 members on the training list and 20 awaiting allocation, but most of these are out of the area.

A ride school is booked from November and 19 people already confirmed.

Report by the Chief Instructor (Roger Manning)

Roger Manning gave his apologies as he had a leak at home and was waiting for the plumber. In his absence, Sue Manning gave the following report on his behalf:

Since last AGM there have been 29 test or retests and all have been at silver or gold.

There are 28 active instructors and 2 new instructors, with several more in the pipeline.

Tony Gillingwater ran a Silver course in March over a snowy weekend. Tony thanked all of the instructors that helped, John MacGregor, Luke Bartlett, Max Harris, Yesh Patel and Trevor Sullivan. 14 trainees turned up and the only 2 that have retested passed with Gold. The purpose of the course was to brush up those with Silver grades to get them to Gold. Tony hopes to run it again and possibly run it with an instructor training course too.

Sue said that the instructor training allocations have been taken on by Paul Ingleton. Paul said that there was currently no one waiting to be trained as instructors. We need a push to get suitable Gold passers to become instructors, so if someone is suitable, please let him, Sue or Roger know.

Sue said that Roger was very busy and puts a lot of hours into RoSPA SMART. Robin said that without instructor meetings it is difficult to take tasks away from Roger. Sue said that a diary needs to be sorted out and people need to be proactive rather than reactive. Tony suggested that the new committee gets a deputy for Roger.

Tony Gillingwater asked for a big thanks for Roger for all the time he spends was recorded in the minutes.

Election of Committee Members

The following committee positions were the only people standing for each of the positions, there was no need for any vote and the committee will become:

- Tony Gillingwater as Chairman (appointed)
- Roger Manning as Group Chief Tutor (re-appointed)
- Craig Croft as Secretary (appointed)
- Owen Evans as Group Treasurer (re-appointed)
- Sue Manning as Membership Secretary (re-appointed)

AOB

Robin said that he had previously discussed with Andrew Adams why the author of emails sent via Group Spaces did not always receive the email and other emails were not being received, such as ride school. This was being looked into and it appears that people were not always on the groups that they were sending emails to or that emails were sent to. Owen said that the lists on Group Spaces were cluttered and needed a big clear out.

The meeting was formally adjourned at 9:00 pm.

Minutes adopted by:

Seconded by: